

Saskatchewan Community Schools Association
Executive Meeting
Monday, September 11, 2006
Westmount Community School
411 J Avenue North, Saskatoon, SK
10:00 am – 2:00 pm

Minutes

In Attendance:

Delphine Melchert, Diane Kopchynski, Luanne Sawatsky, Sue Bland, Shannon Shakotko, Shelley Sargent, Margaret Marsollier, Tanya Price-Wright, Pat Corbin, Carmen Prince, Nina Henry, Maureen Strawson. Regrets: Wendy Dice, Mary-Ann Baxter, & Luanne Price.

1. Welcome and Introductions:

Delphine extended a welcome to everyone and also mentioned that although Luanne Price sends her regrets she will remain on the executive as they are not moving.

2. Additions to agenda/adoption of agenda

Motion: By Shelley Sargent to adopt the agenda as presented with the addition of Saskatchewan Learning Restructuring up-date and an Aboriginal Education Provincial Advisory Committee (AEPAC) report by Carmen Prince. (Up-dates item #12).

2nd by Carmen Prince

3. Minutes of last meeting (Tanya Price Wright)

Motion:

By Maureen to adopt the minutes as presented, Motion was 2nd by Diane Kopchynski. All were in favor.

4. Business arising from minutes

Guidelines for Gifts (*after serving on the executive of SCSA*).

- 1-5 years \$25
- 5-10 years \$50
- 10+ years \$100

5. Financial reports: Margaret Marsollier

- **September 1, 2005 – August 31st, 2006** –Attached

Discussion: Regional Meetings seems low. The regional meetings are a new concept and not all regions have been able to facilitate a meeting.

- **Proposed budget 06/07** – Attached

Discussion:

Even though we anticipate more regional meetings we have decreased the proposed expenditure to \$2,000.00. The costs associated for the regional meetings are the lunches.

Motion:

By Pat Corbin to accept the Year End Financial statement (Sept 05 – August 2006) and the Proposed Budget for 2006/2007. Motion was 2nd by Nina Henry. All were in Favor.

○ **Weyerhaeuser Planting Dreams Program – Financial Report**

Discussion:

Daycare back packs include 72 back packs at the cost of \$7,000.00. We have three more sets (18) to complete for a total cost of \$8,566.00

○ **Saskatchewan Literacy Project funds of \$36,000**

Discussion:

Will we actually be paying this whole amount out? No money has been issued to date, but we will when Saskatchewan Literacy issues an invoice for community school persons who attended their training workshops.

Motion:

By Margaret Marsollier to adopt the SCSA Weyerhaeuser Planting Dreams Program financial statement and proposed budgets for the next three years, 2nd by Shannon Shakotko. All were in favor.

6. **Newsletter** Lauren Sawatsky and Nina Henry

- The next newsletter will be in November 2006. Community Schools have responded well to the open theme of the newsletter so we will continue to leave the theme open.
- The Saskatoon superintendents have given very positive feedback on the last newsletter.
- Nina will mail out a deadline for the November newsletter
- Reminder to access the newsletter on-line and encourage others to do the same.

7. **Website** Shelley Sargent

- Has been up-dated since our last meeting
- Some fine tuning yet to be done
- Conference 06 is up-to-date on the website
- Forward to Shelley Sargent any changes that need to be made on the website

Discussion:

Other possible additions to the website could be: Regional Map, school lists, counter for number of people accessing the site, and link from Saskatchewan Learning to SCSA website.

8. **Conference 2006** Maureen Strawson and Ross Tait

- Conference booklet and program at a glance is posted on the website
- Partnership with (Mr. Tom Lock) Youth in Custody to combine their conference with SCSA conference as the theme and programs are the same. This will generate 50 to 80 extra participants.

- The committee is working at the final arrangements for the presenters.
- The committee needs volunteers to introduce and thank the presenters. The committee is looking for 45 people to help out with this task. (SCSA Executive to fill some of those spots)
- To date 125 registered for the conference
- Entertainment for the conference is being worked on

Discussion:

- SCSA Banner: Could the website be added to the existing banner. Maureen will take this request to the next conference 06 meeting.
- Regional Reps to send out a reminder about the conference and the discounted hotel rates end on the 18th of September.

9. **Executive Assistant report** Sue Bland
(attached)

Discussion:

- Daycare Backpacks, 12 community schools have received them and 3 sets of six are in storage (not complete with contents) but will be completed.
- Family Literacy, 3 schools are committed to training later this fall (Bishop Klein, Confederation Park (Saskatoon) and Father Gorman Community School in Lloydminster)
- Conference 2006, continue to provide support to the working committee
- Mount Royal Launch, (during education week and the conference, Oct 20, 2006 in the afternoon) representative from Sask Energy to be confirmed and Delphine will contact Weyerhaeuser to see if there is a representative available.

10. **Saskatchewan Literacy Network**

- August 31, 2006 ends the commitment with Saskatchewan Literacy Network until a full review of the previous year has been completed. Further funds are contingent on this review.

Discussion: Questions/Concerns/alternatives

- Saskatchewan Learning's Role is unsure.
- Who is involved in the training opportunities
- Communication needs to be clearer
- Invoices need clear guidelines
- What is already being offered in Community Schools
- What is the definition of "family literacy"
- Perhaps a list of what is working, resources, and other training opportunities should be formulated
- Sue will formulate a list of family literacy training available.
- SLN is an intricate part of the training process for family literacy, but is not the only approved family literacy training organization.
- A broader perspective of training programs needs to be accessible through this funding opportunity

Motion: By Maureen Strawson

SCSA will *not* renew the previous agreement with SLN for family literacy training. SCSA will continue to set aside funds for family literacy projects. Projects could include sending community school representatives to SLN training and/or approved family literacy programs. Funding amount and guidelines will be determined by a SCSA steering committee. 2nd by Margaret Marsollier, All were in favor.

Motion: By Shannon Shakotko

SCSA will honor the commitment to Father Gorman, Bishop Klein, and Confederation Park Community Schools for Saskatchewan literacy Network training later this fall (fall 2006). 2nd by Shelley Sargent. All were in favor.

Steering Committee:

- (Shannon Shakotko, Margaret Marsollier, & Delphine Melchert, Sue Bland) was formed to organize and to put forth, at the AGM, some recommendations and guidelines for a “Family based literacy Program Bursary”.
- Funds remaining in the Saskatchewan Literacy Project will be re-allocated to a “family Based Literacy Program Bursary”.
- The committee will review what has been working, what resources are available (with Sue), & what are the needs of Community Schools.
- The committee will set the guidelines and procedures for accessing the bursary funds (i.e.) \$500 cap to begin with - (to pay for training or to set up a family literacy program, total amount of money available)

11. Regional Reports:

- Each regional rep will compile a list of the community schools in their region. Each school will include the principal, co-ordinator, phone #s, emails, fax, and address. This will assist in up-dating the Provincial Community Schools Directory for 2006/2007 school year. All compiled list will be emailed to Sue. Sue will then up-date the provincial directory.
- Regions in attendance reported a very busy start-up to the 2006/2007 school year.

Region 1 Shannon Shakotko

Region 3 Patrick Corbin (Report Attached)

Region 4 Carmen Prince (Report Attached)

Region 5 Diane Kopchynski/Diane Furber – (Report Attached)

Region 6 Doug Keil sends his regrets that he has to step down from this position and thanks the executive for a very informative/experiential learning year. A replacement will be recruited in the near future. (Reported by Delphine)

Region 7 Wendy Dice/Mary Ann Baxter

12. Additions: Up-Dates

Delphine Melchert:

- That we have a new regional rep. for North Battleford. Name and email will be forwarded to Tanya shortly.
- In efforts to up-date the Provincial Community Schools Directory, Delphine found out of the first three schools she contacted the coordinators were all new.
- RoseAnne has been assigned new priorities (planning and evaluation) (*attached*) and there are now no community school consultants. Her replacement is Elaine Caswell.
- Schools priorities are “continued improvement and assessments”. Some concerns recently raise with the new priorities and a discussion took place to raise the profile of community schools.

Carmen Prince:

- Gave an overview of the Aboriginal Education Provincial Advisory Committee (AEPAC) meeting she attended June 8 & 9, 2006 in La Ronge. (Attached)
- Areas such as language and culture, native studies and curriculum, and partnerships between First Nations & Métis education were discussed.
- An additional concern for this committee is that Aboriginal curriculum is not moving forward as fast as it should due to the amalgamation of school divisions across the province.

13. Annual General Meeting:

- Thursday, October 19, 2006
- 4:00 pm
- Salon C
- Election of Officers: President 2 year term (Elected in 05), Vice President 3 year term, (Elected in 05), Treasurer 3 year term (Elected in 05), Secretary 2 year term (elected in 05), Membership 2 year term (elected in 05), Newsletter News letter 2 year term (elected in 05), & *Regional Representatives 1 year term.*
- Reminder for executive members, travel is .38 cents a KM, Hotel and accommodations is up to \$100.00 for those traveling a minimum of three hours one way. For the conference executive members traveling outside of Saskatoon will be reimbursed for one night accommodations. For shared positions (Regional Reps) only one room will be reimbursed.

14. Next Meeting:

- January 22, 2007
- Place: Bedford Road Collegiate 722 Bedford Rd, Saskatoon
- 1:00 – 4:00 pm (no lunch provided)
- Please note this meeting is attached to the next Joint Committee meeting (January 23, 2007). The New WP Bate Community School 2415 18th Street West, Saskatoon 10:00 – 3:00 pm

15. Adjournment: By Diane Kopchynski

- 2:10 pm :o)